

AIB 2004 HOTEL RESERVATION FORM

450/

Please use **BLOCK** letters and use one form per person

Family name _____	
First name _____	
Organisation/Company _____	
Dept. _____	
Street/Box _____	
Postal/zip Code _____	City _____
Country _____	E-mail _____
Tel _____ (Incl. country and area code)	Fax _____ (Incl. country and area code)

Please return this form no later than **May 10th** to:

Stockholm Convention Bureau (StoCon)
Box 6911
S - 102 39 Stockholm

Phone: +46 8 5465 1500
Fax: +46 8 5465 1599
Email: confirmation@stocon.se

Arrival: _____ / July 2004

Departure : _____ / July 2004

Hotels	Single room in SEK	Double room in SEK
Nordic Sea Hotel (4 star)	<input checked="" type="checkbox"/> 1 340 mini suite <input type="checkbox"/> 1 040 superior room <input checked="" type="checkbox"/> 890 standard room <input type="checkbox"/> 590 cabin room (no window)	<input checked="" type="checkbox"/> 1 340 mini suite not available <input type="checkbox"/> 1 040 standard double room not available
Nordic Light Hotel (4 star)	<input type="checkbox"/> 1 530 de luxe room <input type="checkbox"/> 1 030 superior room <input type="checkbox"/> 1 030 standard room	<input type="checkbox"/> 1 530 de luxe room not available <input type="checkbox"/> 1 240 standard double room
Best Western Wallin Hotel (3 star)	<input checked="" type="checkbox"/> 945 standard room <input type="checkbox"/> 845 st. room (no Internet)	<input checked="" type="checkbox"/> 1 205 standard double room <input type="checkbox"/> 1 015 st. double (no Internet)

Rates are given in Swedish Kronor (SEK) and are valid per room and night. Breakfast buffet, service and a VAT increment of 12% are included. Please see AIB website for room descriptions. Taxes or official charges are subject to change without notice. Please note, the **deadline for hotel reservation is May 10th**. After this date Stockholm Convention Bureau (StoCon) cannot guarantee a hotel room or the preferential rate. Rooms with a strikethrough (~~sample~~) are no longer available.

Special requests regarding my accommodation: _____

ENQUIRIES

Any enquiries, cancellations or special requests should be addressed to StoCon.

CONFIRMATION & PAYMENT

You will receive a written confirmation of your room reservation by email or fax. **In order to confirm your room reservation, you are required to give a credit card guarantee below. All payment are to be made by you directly to the hotel upon arrival.** If you do not have a credit card please contact StoCon for information.

CANCELLATION

For cancellations made before May 10th an administration fee of SEK 300 will be charged to the credit card mentioned below. For cancellations made after the above mentioned date a cancellation fee of the first two nights will be charged to the credit card mentioned below.

Charge my credit card / Hotel reservation guaranteed by my credit card:

Master-/Eurocard
 Visa
 American Express
 Diners

Number: _____ Exp date: _____

Credit card holder: _____ Signature: _____

