

CONSTITUTION AND BY LAWS

ACADEMY OF INTERNATIONAL BUSINESS CANADA CHAPTER

CONSTITUTION

ARTICLE I - NAME AND OFFICE

The organization shall be designated the Academy of International Business Canada Chapter; or, in abbreviated form, AIB Canada Chapter. The AIB Canada Chapter is affiliated with the Administrative Sciences Association of Canada/Association des Sciences Administratives du Canada (ASAC) and stands for the International Business Division of ASAC.

The office of the AIB Canada Chapter shall be located at the address of the AIB Canada Chapter Chair or at such other place as may be designated by the AIB Canada Chapter Chair.

ARTICLE II - MISSION

To promote the teaching and research of all areas of international business, within the framework of the worldwide AIB; and to act as a forum for the development and exchange of views on issues in international business, mainly by means of the AIB Canada Chapter Annual Meeting at the Administrative Sciences of Association of Canada (ASAC) Annual Conferences.

ARTICLE III - MEMBERSHIP

All members in-good-standing of the Academy of International Business will be admitted to membership of the AIB Canada Chapter where their preference is for affiliation. Members of the AIB Canada Chapter are subject to the Constitution and By-laws of the parent AIB organization. There shall be no separate levy of membership dues for Chapter membership in the AIB Canada Chapter. All elected officers of the AIB Canada Chapter must be AIB members in-good-standing, whose primary Chapter affiliation is with the AIB Canada Chapter.

In addition, honorary membership in the AIB Canada Chapter will be made available in special cases. Persons will be nominated for such honorary membership by the AIB Canada Chapter Executive Committee. Honorary members will remain ordinary members of, and pay membership fees, to, the worldwide AIB.

ARTICLE IV - MEETINGS

An annual meeting of the membership of the AIB Canada Chapter - termed AIB Canada Chapter Members' Meeting - shall be held in conjunction with ASAC's annual conferences. As such, the dates and locations shall be selected by ASAC.

ARTICLE V – GOVERNMENT

The government of the AIB Canada Chapter will be vested in the Chapter Executive Committee, which shall include the following officers: Chapter Chair, ASAC IB Division Chair, Current Conference Program Chair and Academic Reviewer, and Past Chapter Chairs.

Candidates for Chapter Chair must be AIB members in-good-standing and active in publishing in leading international business journals. The Chair will be nominated and seconded by other AIB Canada members. The elections will take place at the AIB Canada

Chapter Members' Meeting. The Chair is elected for a period of two years, renewable for one year.

The Chapter Executive Committee shall determine policies of the AIB Canada Chapter consistent with the Constitution and By-laws. A majority of the Chapter Executive Committee shall constitute a quorum at official meetings.

ARTICLE VI -AMENDMENT TO THE CONSTITUTION

Amendment of the Constitution shall be effected by a two-thirds majority of the votes cast by the Chapter membership in response to a mailed ballot. Membership shall be judged to include the members with voting rights as prescribed in Article III, who are in-good-standing 60 days prior to the date of mailing the ballot.

Proposals to amend the Constitution will be mailed to the membership when endorsed in writing by at least fifteen members, or endorsed by a majority of the members in attendance at the Annual Meeting, or endorsed by a majority of the Chapter Executive Committee. An amendment that is in conflict with the Constitution and By-laws of the parent organization (AIB) will not be forwarded for vote without the explicit consent of the AIB Executive Board.

BY-LAWS OF THE ACADEMY OF INTERNATIONAL BUSINESS

CANADA CHAPTER

1 Membership

Members in-good-standing of the Academy of International Business who select the AIB Canada Chapter as their chapter of primary affiliation may affiliate with other regional Chapters of the Academy, but they may vote in only one Chapter in a year.

2 Duties of Chapter Chair

- .1 The Chair shall be responsible for direction of the Chapter, supervising the functions of all other offices.
- .2 The Chair, or their duly elected representative, shall serve as the AIB Canada Chapter representative on the Chapter Coordination Committee of the Academy of International Business.
- .3 The Chair will submit the Minutes of the Executive Committee Meetings and the Annual Members' Meeting, and a written annual report of the Chapter's activities to the AIB Executive Secretary, no later than three weeks prior to the AIB Annual Meeting.
- .4 The Chair shall be sure to provide a copy of annual conference proceedings to the AIB executive office for archival storage.
- .5 The Chair, along with the Chapter Executive Committee, shall be responsible for any legal issues arising from the establishment and operation of the Chapter.

3 AIB CANADA Chapter Members' Meeting

This is held annually during the Chapter's Annual Conference (i.e., ASAC). Its formal role is to approve the reports of the Chair, to elect members of the Executive Committee as

appropriate, and to make recommendations for improving the operations of the AIB Canada Chapter.

4 Executive Committee Meetings

Meetings to be held at least once a year.

5 Annual Conference

- A. The Annual Conference will be held in late May or early June each year.
- B. The Conference Program Chair will, in conjunction with the Executive Committee, be responsible for all conference activities.

7 Committees

The Chapter Executive Committee shall form Standing Committees whenever needed. The Chapter Chair shall be an *ex officio* member of all such committees and may delegate responsibilities to others.

8 Funding of AIB Canada Activities

Currently there is no budget for the AIB Canada Chapter.

9 Payment of AIB Dues

Dues are paid by existing members directly to the AIB Worldwide.

10 Reports to the AIB Secretariat

The Minutes of the Executive Committee meeting(s) and the annual Members' Meeting shall be submitted to AIB Headquarters, along with a written annual report of the Chapter's activities.